

Te Tahawai Marae Use Conditions of Hire

Kawa:

Te Tahawai is pan-tribal marae. The marae kawa (order of speakers) is Tainui. A powhiri (welcome) will be arranged for visitors upon arrival and a

poroporoaki (farewell) will take place before departure.

These must be arranged with the marae manager to take place any time after 12.30pm. No powhiri will take place after dark.

Use:

- Smoking and use of alcohol is not allowed anywhere on this marae.
- The courtyard and area in front of the marae is available for outside activities, but children and youth are not to wander unsupervised around the school grounds.

Cleaning:

Te Tahawai marae follows traditional marae customs when it is used for accommodation. If you are an organization or a school, you will, as part of the ceremony of powhiri, become 'tangatawhenua' or members of this marae for the time you spend here. This means you will be expected to maintain the marae to the standard in which it is found upon entering, or better.

- Mattresses and pillows are stacked in the mattress room.
- Sheets, protectors and pillow-cases are left in the whareniui for laundry servicing.
- All crockery, cutlery and kitchen utensils are returned to their storage place in a clean condition.
- Lino floors are swept and mopped.
- Carpeted floors are vacuumed.
- All paper, food, recyclable materials are bagged and removed from the marae.
- All food not used by your group should be removed from the refrigerator and freezer.
- Toilets, basins and showers are cleaned and floor mopped.
- Check the marae for items of clothing and other personal belongings.

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Security:

- Visitors using the marae will be issued with a pin to unlock the automatic gates at the rear of the grounds.
- Keys to open the marae will be issued upon arrival.
- The marae must be locked whenever it is left empty.
- All doors except for the back door are locked from the inside.
- The front gate must be locked at night and any time that the marae is left empty.